

Dear Tennis Members

On behalf of the Coaching Team I would like to personally welcome you to Bradfield Tennis Centre.

Please see the list of membership benefits, T's & C's below as well as some useful information regarding courses and court usage.

Bradfield Tennis Centre Standard Membership Benefits

- Members can enjoy the usage of our world-class 3 court Indoor Tennis Centre (Plexi – Pave Australian Open surface) and our superb newly built 6 floodlit clay courts (as used for the WTA Porsche Open in Stuttgart)
- Reduced court hire costs for clay courts (floodlights are **FREE** for all members)
- Reduced hourly rate for private indoor and outdoor bookings
- 6 day advance court booking
- Termly tennis events with the Bradfield Coaching Team
- Regular LTA competitions for Junior members and FUN social events for Adult members
- **FREE** entry to our annual Club Championships
- 10% off at our Pro – Shop on all Babolat and Head merchandise
- Discounted Adult and Junior courses
- Further discounted courses if you use our referral scheme
- **FREE** entry into our annual Wimbledon draw - you just need to be [registered with the LTA as a British Tennis Member \(BTM\)](#) and to Bradfield Tennis Centre
- Guests – Adult members are welcome to bring a guest(s) to Sunday Club evenings at a cost of £10 (Adult)
- Guests – Junior and Family members are welcome to bring a guest(s) to Sunday Club mornings at a cost of £10 (Adult) and £5 (Junior)

Bradfield Tennis Centre Membership **PLUS** Benefits

Membership **PLUS** benefits are all of the above plus the following:

- 10 day advance court booking
- **FREE** Squash membership and preferential court hire rates
- Preferential tennis court hire rates – only applicable if all players are either members or membership PLUS members. Should this not be the case the standard Member rate will apply
- **1 FREE** Thursday tennis clinic per month
- Advance invites to exclusive Racket Demo Days
- Automatic enrolment to a monthly prize draw
- Subsidised rate for the End of Year Tennis Members Annual Dinner & Awards

Below are some useful guidelines, which will help make playing at Bradfield Tennis Centre an enjoyable experience

Tennis Courts

- Tennis court hire **must be paid for in advance and prior to commencing play**
- **ALL players are to report to Sports Complex Reception prior to commencing play, this is a safeguarding requirement as you are on College grounds**
- Clay court usage is subject to an induction with a member of the Bradfield Tennis Centre Coaching Team, all players wishing to use the courts must first receive training how to prepare the court in readiness for the next users
- Tennis court hire hourly rates for 2020 are as follows:

Court	Membership PLUS	Standard Membership	Non - Member	Contract hire one or two courts	Booking all three courts / special events
Indoor Court	£14.00*	£16.00	£21.00	£21.00**	£25.00**
Clay court	£8.00*	£10.00	£15.00		
Clay court floodlit	£8.00*	£10.00	£18.00		
<p>*Rate only applies if a Membership PLUS member is playing with PLUS members or Standard Membership members. If playing with a Non – Member the normal member rates will apply.</p> <p>**Contract Hire and Special event hire must come through Damian Fuller and courts will be invoiced to Members by the Sports Complex Administrator</p>					

Court advance booking allowances from 01/01/2020 (**NB:** this only applies to courts and **NOT** courses)

Membership Type	Advance court booking allowance
Membership PLUS	10 days
Standard Membership	6 days
Non-Member	1 day

Indoor Tennis Centre usage

- Indoor Tennis Centre lighting is LED and can be switched on and off like a normal household light, the switches can be found to the left hand side of the entrance with court numbers clearly indicated
- Courts are cleaned twice weekly by the Tennis and Duty Management Team
- The following footwear is **not** to be worn on the Indoor Courts
 - **Astro boots / shoes**
 - **Running shoes**
 - **Shoes with heels**
 - **Non-sports footwear**
 - **Muddy footwear**
- There are numerous notice boards on the wall by court number 1 with course information
- The Indoor Centre and Clay Courts are protected by 24/7 High Definition CCTV
- **Video and photography is strictly prohibited unless given prior consent by Damian Fuller (Director of Tennis)**

Wet weather

1. ALL courts / courses must be paid for at time of booking
2. During wet weather, play will continue up to a point where the coaching team feel that the surface is:
 - a) Unplayable
 - b) Unsafe
 - c) At risk of damage or to the detriment of the playing surface

Upon a decision being made to cancel play the user can be issued a refund pro rata to the time they have been on the court, i.e. if a course is £10 and they play 15 minutes they will receive 75% back and so on, this will also apply to court hire.

Clay court usage

- Courts are paid for by the hour with the understanding that the duration of play will be 55 minutes
- Clay court play **must finish 5 minutes** before the end of each hour to sweep and prepare the courts for the next users
- Floodlighting cards can be collected from the Reception at time of booking; **it is the responsibility of the Member / Player to decide whether floodlighting is required for play when booking.**
- Clay Court footwear may **not** be worn in the Indoor Tennis Centre
- The following footwear must **not** to be worn on the Clay Courts
 - **Astro boots / shoes**
 - **Running shoes**
 - **Shoes with heels**
 - **Non-sports footwear**
 - **Muddy footwear**
- Chewing gum; anyone found or seen to be leaving chewing gum on the playing surface of either the Indoor Centre or Clay Courts will be asked to pay for the removal and may subsequently be barred from playing at the centre.
- Please do not excessively wind the nets up as they are checked daily by the Coaching Team
- When entering the Clay Courts please do so by the dedicated door at the back of each court
- Should a tennis ball leave the court and end up on the grass, you are welcome to retrieve it, please remember to clean your footwear afterwards as bringing soil onto the courts can compromise the playing surface and affect drainage
- Upon leaving the Clay Courts please remove any surplus clay from your shoes using the mat and brushes provided
- Anyone found using the courts without paying will be asked to pay immediately, failure to do so will result in players being asked to leave the courts

Coaching

The Bradfield Coaching Team are all **LTA accredited, insured, Safeguarding Qualified and DBS checked** and work solely for Bradfield Tennis Centre and Bradfield College

- **External coaching is strictly prohibited** unless sanctioned by Damian Fuller (Director of Tennis), any coach found in breach of this will be asked to leave the courts without a refund, barred from future use of the facility and potentially reported to the LTA
- **ALL Individual lessons must be paid for in advance**
- Cancellations of individual lessons are subject to a minimum of 24 hours advance notice otherwise the full court fee and lesson fee will apply
- Adult and Junior termly courses must be paid in full by the pay by date on the renewal form, a late payment charge of £10 will apply for all late payees
- All Pay & Play Adult courses such as Cardio Tennis can be booked up to 6 days in advance by calling the Sports Complex Reception Team on **01189 644 600** (see booking form for booking conditions)
- All courses are non – transferrable
- Should you be unable to attend a certain day this day will be deemed lost and cannot be made up by attending another course

Juniors

- Junior Members have the same rights as Adult members to play on the courts
- There is a family Club Morning every Sunday 09:00 – 11:00 (Family Membership **ONLY**) unless otherwise advised (County training takes place twice a month, dates are listed on the website)
- The Junior Club session is not coached and will be supervised by the Junior Representative/s

Our Junior Representatives are:

Claire Moor, Nicky Larkin, Lucy Forsyth and Nir Thiemert

Adults

- Adult Club evening occurs on the following days and times:
Wednesday 19:30 – 21:00 (Clay Courts) and 21:00 – 22:00 in the Indoor Centre
Sunday 19:00 – 21:00 (Indoor Centre)
Sessions will be supervised by the Adult Representative/s
- Adults may bring a guest to the evening at a cost of £10 per person

Inclusion & Diversity

Bradfield Tennis Centre values inclusion and diversity. It is committed to creating a culture where everyone is treated equally and fairly, ensuring that all our members enjoy our excellent facilities. The Centre aims to be inclusive and we invite disabled applicants to declare their disability when they fill out their membership form. This information will be treated as confidential. It will only be used to discuss ways in which the Centre can make the applicant's membership more inclusive, enjoyable and positive. To discuss a confidential disclosure please contact Damian Fuller (Director of Tennis) dfuller@bradfieldcollege.org.uk

Welfare and Security

The Tennis Centre Welfare Officer is:

Kester Russell: krussell@bradfieldcollege.org.uk

Tel: 01189 644 573

We value the safety of all our Members and Non-Members; the Bradfield College Security Team regularly visits the Clay Courts / Indoor Centre and patrol the College grounds 24/7.

Our policies can be found on our website www.bradfieldtennis.co.uk

Adult Representatives

The Adult Representative for Adult Club Night 19:00 – 21:00 on Sunday is:

Jane Yamamoto

Jane will be on hand to ensure that Adult Club Night runs smoothly and that everyone enjoys his or her tennis, she will be the main contact for any feedback relating to Adult Club Night. Please remember that Jane's role is a voluntary one and that she is giving her time for the benefit of the club

Court Etiquette

- Please ensure that you arrive ready to play on time and wait for the current players to finish their session
- The use of foul language is not acceptable and may lead to players being removed from the courts
- Spitting on the courts is unacceptable
- Chewing gum must not be consumed on any courts
- Food apart from fruit and sports related nutrition may not be consumed on the courts
- Smoking is **strictly prohibited** on the College Campus
- Hot drinks and canned drinks are not allowed on the Indoor and Clay courts
- Clay courts must be swept and lines cleaned in readiness for the next user
- Nets are checked on a daily basis and are not to be overly wound, if you believe that the net is incorrect please contact a member of the Coaching Team
- At no stage may anyone using the courts play without a shirt or in a state of undress.
- Racquet abuse, ball abuse, physical and verbal abuse is strictly prohibited and may result in loss of membership
- Court abuse, anyone found to have caused damage to the playing surface of either the Indoor or Clay courts will be charged for the repair and subsequently barred from the Centre
- Litter is to be removed from the courts upon completion of play and disposed of in the bins provided
- Please do not leave tennis ball ring pull lids on the courts as they are dangerous and could cause injury especially to young children
- Please clear all tennis balls from the courts at the end of play
- Should a tennis ball stray onto another court please wait for the point to finish before asking for your ball to be returned
- Mobile phones must be kept on silent when on court
- Always be safe. Do not participate in any behaviour that would risk injury to anyone else, such as throwing or hitting balls when not asked to, throwing your racquet or any other object on or off the court.

Should you have any ideas or would like to offer feedback as to how we can provide a better service, please email tennisinfo@bradfieldcollege.org.uk

Thank you once again for playing at Bradfield Tennis Centre.

On behalf of the Coaching Team, I look forward to seeing you on the courts soon.

Best wishes

A handwritten signature in cursive script, appearing to read 'Damian', with a horizontal line underneath.

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